



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

RFP# 02182022LJS CUSTODIAL CLEANING SERVICES

- 1) **On the Excel Pricing Sheet – Zone 1 list ‘Admin-SCS HQ (Former Bayer) at 411,901 square feet, however this number is not totaled or included in the square footage total on line ‘48’. Please advise.**

The 411,901 square feet has been added in the total square footage for Zone 1 (please see the updated Pricing Schedule named Custodial Cleaning Services RFP Pricing Sheet with Staffing dated 02/09/2022).

- 2) **Section 1.7.2 Performance, Materials and Labor Bond – may be required – 100% of Contract Amount- Will you be requiring a Bond?**

Yes. (Please see Addendum II on the SCS website)

- 3) **Is a Professional Liability, Cyber Liability and Pollution Liability required?**

No.

- 4) **Can Shelby County Schools explain their goals when referencing ‘cost reduction’ in the RFP over the 5 year term of the contract?**

MSCS is always looking for ways to reduce the cost. Cost Savings for MSCS.

- 5) **Has a definitive decision been made on the Bond requirements?**

Yes (see Questions #2, #3, #6, #7, #8, #9 on this Q&A document for details).

- 6) **Section 18.0 Bond states, “If the Service include any type of contraction of maintenance of public building ...” Does this apply to custodial cleaning services?**

Yes.

- 7) **This section (18.0) further states, “The bond shall be for at least twenty-five percent (25%) of the contract price. The bond shall provide that the successful contractor shall promptly make payment when due of all taxes, licenses, assessments, contributions, penalties and interest on the project.”**

Is this an applicable bond for this contract?

Yes.

If so, is it a payment bond?

Provide documentation of required Performance Bond submitted with their proposal.

And does the 25% of the contract price mean of the annual contract price?

Yes.

- 8) Section 1.7.2 states, SCBE reserves the right to require a Performance, Material and Labor Bond from the successful bidder...for 100% of the contract amount awarded.” Does SCBE require a performance bond?**

Yes. Please see Addendum II on SCS website.

If so, is the amount 100% of the awarded annual contract price?

No. It is 25% of the awarded annual contract price. (See Addendum II on the SCS website)

- 9) Finally, is any type of bid bond required to be submitted with bidder’s proposal?**

No, Bid Bond is required.

Thank you,

Procurement Services